

MISSOULA COUNTY
REQUEST FOR QUALIFICATIONS (RFQ) ADDENDUM

RFQ NAME: Seeley Lake Elementary School District Preliminary Architectural Report (PAR)

DUE DATE: October 9, 2026 @ 5:00p.m.

ADDENDUM NUMBER: 1 **Identifier: 09-2026-01-A**

To All Offerors:

Attached are written questions received in response to the RFQ. These questions, along with the County's responses, become an official amendment to this RFQ.

All other terms of the subject "Request for Qualifications" remain as previously stated.

Addendum Format is as follows:

Page 1: Cover page

Page 2: Questions and correlating responses

Acknowledgement of Addendum:

The offeror for this solicitation must acknowledge receipt of this addendum. This page must be submitted at the same time as the RFQ or the RFQ may be disqualified from further consideration.

I acknowledge receipt of Addendum No. 1 **Identifier: 09-2026-01-A**

Signed: _____

Company Name: _____

Date: _____

Question #1: Please clarify whether a fee proposal should be included with the submission, or if the county's intent is to select the most qualified firm based upon qualifications and subsequently negotiate fees with the selected respondent in accordance with standard RFQ procedures.

Response #1: This project is funded by a grant from the Montana Department of Commerce. We are requesting cost proposals and will select the most qualified firm whose proposal does not exceed \$35,000.

Question #2: As this PAR will involve the assessment of current conditions in the existing school, both MEP and Structural consultants would be required. Do we include those fees as additional cost outside of the capped architectural fee?

Response #2: All fees associated with the PAR must not exceed the available funding.

Question #3: Cover Sheet (page 1), Offeror Contact Information and Authorization: This section currently lists your name and the Grants & Community Resources contact information. Should responding firms replace this with their own information and signature?

Response #3: No, responding firms do not need to replace the Offeror Contact Information and Authorization with their own information and signature. However, you will need to submit a signed cover sheet.

Question #4: Would we be able to share more than three past projects?

Response #4: We will allow only three past project descriptions with the submission.